

**Department of Mathematics and Statistics**  
**Prepared for Management Committee 27 June 2005**

**Department Policy on Teaching by Research Fellows**

This policy refers to Research Fellows who are 100% employed on Competitive Grant Schemes. It does not apply to Fellows who are partially funded by the Department.

The Department may invite such Research Fellows to lecture an undergraduate or Honours subject. Research Fellows are under no obligation to accept such an invitation. However, such an opportunity may help with professional development.

If Research Fellows decide to accept such an invitation, Research Fellows will be paid \$5000 for teaching a complete subject. This will be paid pro rata, provided they teach at least half a subject.

Duties will include all those normally undertaken during the delivery of a subject, including preparation of lecture material, problem sheets, assignments, examinations, grading, consultation times etc.

The funds can be used for travel, the purchase of equipment and books etc. All items purchased remain the property of the University.

If a staff member leaves before funds are fully expended, the funds are returned to the Department.