

REGISTER OF UNIVERSITY ENVIRONMENTAL ASPECTS - DEPARTMENTS

In the first stage of the EMS implementation the RMO shall take responsibility for identifying relevant University objectives, assess the legal considerations associated with identified aspects and where appropriate consideration for technological advancement for managing aspects. A report will be issued back to the departments taken into account those considerations from departments aspects within 14 days. All aspects referred to the RMO shall be entered into the University Aspects register, see below.

* Green office committee formed in December 2002 and meets twice a year to discuss environmental issues the department faces.

The table on the following page is a summary of information regarding the Environmental Aspects for the Department of Mathematics and Statistics.

Further Reference:

University of Melbourne: Management Systems

<http://www.unimelb.edu.au/ehsm/1.html#1.6>

University of Melbourne: Procedure of Procedures

<http://www.unimelb.edu.au/ehsm/1.html#1.6.4>

University of Melbourne: Communication

<http://www.unimelb.edu.au/ehsm/1.html#1.6.6>

Faculty/ Admin Unit	Dept	Environment Category	Activity	Aspect	Impact	Risk rating	Legislation	University Policy & Procedures	Risk control	Date Identified	Complete Progress	Review Status
Use of vehicles	Potential for pollution of air from exhaust fumes	WASTE DISPOSAL	Batteries	Disposal of potentially hazardous products eg. Phones, batteries	Soil and surface and ground water contamination	L	Environmental Protection Act (1970): Environmental (Prescribed Wastes) Regulations 1987	N/A	Batteries collected in box in general office and sent to mail room to be collected by EnviroChem	Jun-07	Complete	Jun 07-Email sent to staff to let them know to deposit used batteries in general office
Science	M & S	RESOURCE USAGE	Use of toner for photocopier and printer	Chemicals used in toner	Contamination of landfill	L	N/A	N/ A	Toner cartridges recycled	Jun-07	Complete	Jun 07- Toner recycled through suppliers.
Science	M & S	RESOURCE USAGE	Lighting, computers and other electrical equipment	Electricity Usage	Resource depletion and greenhouse gas emissions	L	N/A	N/A	Lights, computer monitors & other electrical appliances switched off when not in use	Jun-07	Complete	Jun 07-Posters & emails sent out to switch off everything when not in use
Science	M & S	RESOURCE USAGE	Packaging materials	Waste generation for packaging	Resource depletion & landfill	L	N/A	N/A	Reuse & recycle packaging & other materials where possible	Jun-07	Complete	Jun 07-Reuse packaging foam & recycle other materials through university
Science	M & S	RESOURCE USAGE	Paper usage in printers and photocopiers	Wastage	Resource depletion	L	N/A	N/A	Use double sided paper where possible. Reuse single side copies.	Jun-07	Complete	Jun 07-Box for one-sided waste to be recycled. Paper boxes in all offices. Double sided printer is set as default. All staff are encouraged to photocopy and print double-sided
Science	M & S	WASTE DISPOSAL	Management o the disposal of waste	Plastics, glass & general waste	Excess landfill through waste	L	N/A	N/A	Separate waste into recycling bins	Jun-07	Complete	Jun 07- Plastics bins in staff tearooms are used by staff