Changes in the application form

<table>
<thead>
<tr>
<th>PAGE OR QUESTION</th>
<th>POINTS TO NOTE</th>
</tr>
</thead>
<tbody>
<tr>
<td>top of p.1</td>
<td>* Indicate the Sub-Panel Code here (ie. the discipline sub-panel under which the application should be considered; A0 - A9)</td>
</tr>
<tr>
<td>p.1, Q1.1</td>
<td>* Australian Business Number + not available yet (Fin Ops has applied to the ATO). Leave blank.</td>
</tr>
<tr>
<td>p.2, Q6 - Budget</td>
<td>* must fit on one page only</td>
</tr>
<tr>
<td>p.3, Q 7.1 - Keywords</td>
<td>* Sub-categories: personnel, teaching relief, equipment, maintenance, travel, other</td>
</tr>
<tr>
<td>p.4.Q9.1</td>
<td>* clarifi - maximum six (6) words</td>
</tr>
<tr>
<td>p.4.Q9.3</td>
<td>* GAMS id</td>
</tr>
<tr>
<td>p.5, Q 10 - total research support</td>
<td>* Are you an Early Career Researcher? &quot;... but you already asked me that in question 7.3&quot;</td>
</tr>
</tbody>
</table>

Changes in the additional text or supporting documentation

see below

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Points to emphasise at this stage

Funding

- minimum $20,000 p.a. in social sciences, humanities, mathematics and theoretical physics and $30,000 p.a. in other disciplines
- minimum average amount the ARC deems necessary for the project not the average amount sought or the amount sought in the first year.
- 'Don't sail close to the minimum'

Investigators

- CTs/Pi’s/AE’s
  - note re Partner Investigators: has a specific (ARC) meaning; must be ineligible to be a Chief Investigator; must demonstrate a significant contribution of funds or other resources, excluding his/her own salary, from his/her institution; must spend min. 4 days per month on the project.

Limit on number of applications/grants

- max two (2) initial applications for a Large Grant only
  - if two are submitted by any one researcher, at least one of these must involve collaboration with another CI, (NB applicant - CI or PI)
  - if you are already a CI or PI on two Large Grants that will receive support in 2001, you may be involved as a CI or PI on only one initial application seeking funding to commence in 2001.
- total number of Small and or Large Grants supported at any one time in relation to any one CI/PI is three (3)
- ineligible to be a CI if you derive more than 50% of your salary from an NHMRC block-funded institute

Cross-scheme eligibility

- "The RGFC is concerned about issues of 'double funding' of research ..." (See 4.2)
- "Researchers who have an association with a CRC must justify to the satisfaction of the RGFC why the projects falls outside the core business of the CRC and therefore should not be funded by the CRC"
- do NOT limit your arguments to the box in Q8.4.

ARC or the NHMRC

- in some instances it may not be clear whether an application is more appropriately considered by the ARC or the NHMRC. If there is any doubt, submit a 2-page summary to the joint ARC/NHMRC committee

Budget

- Presented professionally under the set headings
- Based on sound data
- Clear
- Precise
- Prioritised
- Justified
A complete application
= five parts

- Three (3) parts go to Canberra
- Two extra components stay in the University (for internal use only)

For the ARC:
- 1. Application Form
- 2. Additional Text
- 3. Supporting Documentation

the additional text and supporting documentation must be page numbered consecutively, starting from page one of the additional text

on page 1 of the Application Form, show the total number of pages to be sent to the ARC (i.e. the total of parts 1, 2 and 3) do not include the University-only sheets

For University use only:
- 1. Certification of support from the Head of Department
- 2. Pro forma to be posted on the University’s ARC Web page
- 3. To be completed and attached (not stapled) to the application

2. Competitive Neutrality Costing Sheet
- Advice and Excel spreadsheet to assist with the calculations to be posted on the University’s ARC Web page

Enduring observations

- "The best (the only?) way to get a grant is to write a proposal" (2008)

- Your peers are looking to fund good research; they want to fund and support excellence.

- Always put yourself in the shoes of (a) ARC Panel members, (b) DETYA officers and (c) assessors

- Project Title and Project Summary:
  “This is one of the most important aspects of your grant application. It can be won or lost at this point.”

- Project title - “short, pithy, and able to explain to a layperson exactly with the project is all about... a title that will attract attention without being too smart.”

- Summary - use the full quota of 100 words to summarise, in lay person’s terms, the aims of the research and the overall significance of the work.

- Use clear, plain English. The summary must be well-written, dynamic, compelling, self-contained and free of any grammatical errors or typos.

- Remember, this summary will be read by Panel members and Research Grant and Fellowship Committee members who may not be experts in your particular specialist area or discipline. The summary is used in assigning applications to the appropriate Sub-panel, and then by the Sub-panel Chair when assigning two readers (members of the Sub-panel). It is also one of the searchable fields used later in assigning assessors.

- Good grant applications meet (or exceed) the reader’s expectations and requirements

- Successful grant applications are technically sound

- Advice and support from colleagues is vital, including responding to ideas and reading and commenting on drafts

- "Write for others as you would have them right for you!"

- “... the three virtues of good writing [are] simplicity, clarity and grace.”

ARC/DETYA Research Fellowships Scheme

Changes from the previous round and points of emphasis

Numbers of awards in 2001
APD 55
ARF. QEII 30
SRF 15

Single committee
• (change): RTCC and RGC now a single committee; 10 discipline panels

Eligibility
• seek advice if in doubt
• Exemption Request to ARC/DETYA
• clarify/change: APD Fellows are not eligible to apply for a second APD.
• APD - may apply if they have been awarded a PhD since March 1997 or have not yet submitted but will do so before 31 Dec 2000.
• change: APDs, and QEII (but not ARF’s or SRF’s) are tenable at NHMRC block-funded institutes.

ARC or the NHMRC
• in some instances it may not be clear whether an application is more appropriately considered by the ARC or the NHMRC. If there is any doubt, submit a 2-page summary to the joint ARC - NHMRC committee

ABN
• Australian Business Number - not available yet (Fin Ops has applied to the ATO). Leave blank.

APD - 4 year option
• four (4) year teaching and research option (host institution responsible for one quarter of the funding)
• discuss with Head of Department
• indicate interest in this option at the time of application

Selection Criteria
1. The ability of the applicant
2. The quality of the project
3. The quality of the research environment
   Stage 1 weighting: 50:25:25
   Stage 2 weighting: 40:40:20

Stage 1 ("cull")
• Approx half the applications are selected for further consideration.

The "Audience"
• Write for the RGFC
  - first "cull"
  - review of assessors reports and scores
  - RGFC rankings
Write for the assessors

2001 ARC Large Grants Critical Dates

Monday, 24 January 2000 (where applicable) Summary for ARC/NHMRC Overlap due with the Grants Office
Draft submissions due with the Grants Office

Monday, 31 January 2000 Draft submissions returned to applicants

Monday, 7 February 2000 Final closing date with the Grants Office

2001 ARC Fellowships Critical Dates

Monday, 24 January 2000 (where applicable) Summary for ARC/NHMRC Overlap due with the Grants Office
Eligibility exemption requests due with the Grants Office

Monday, 31 January 2000 Final closing date with the Grants Office